

Lancashire County Council

Internal Scrutiny Committee

Friday, 17th May, 2019 at 10.00 am in Cabinet Room 'B' - The Diamond Jubilee Room, County Hall, Preston

Agenda

Part I (Open to Press and Public)

No.	Item
------------	-------------

1.	Apologies
-----------	------------------

2.	Disclosure of Pecuniary and Non-Pecuniary Interests
-----------	--

Members are asked to consider any Pecuniary and Non-Pecuniary Interests they may have to disclose to the meeting in relation to matters under consideration on the Agenda.

3.	Minutes of the Meeting held on 15 March 2019	(Pages 1 - 6)
-----------	---	----------------------

4.	'Does Local Government Work for Women?' Task and Finish Group Report - Response to Recommendations	(Pages 7 - 14)
-----------	---	-----------------------

5.	Reducing Single Use Plastics in Lancashire - Response to Recommendations of the Scrutiny Task and Finish Group Report	(Pages 15 - 26)
-----------	--	------------------------

6.	Internal Scrutiny Committee Work Programme 2018/19	(Pages 27 - 82)
-----------	---	------------------------

7.	Urgent Business
-----------	------------------------

An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chair of the meeting is of the opinion that the item should be considered at the meeting as a matter of urgency. Wherever possible, the Chief Executive should be given advance warning of any Member's intention to raise a matter under this heading.

8. Date of Next Meeting

The next meeting of the Internal Scrutiny Committee will be held on Friday 12 July 2019 at 10:00am in Cabinet Room B, County Hall, Preston.

9. Exclusion of Press and Public

The Committee is asked to consider whether, under Section 100A(4) of the Local Government Act 1972, it considers that the public should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 12A to the Local Government Act 1972 as indicated against the heading to the item.

Part II (Not Open to Press and Public)

10. Regulation of Investigatory Powers Act

(Pages 83 - 142)

Exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A to the Local Government Act 1972. The report contains information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

L Sales
Director of Corporate Services

County Hall
Preston

Lancashire County Council

Internal Scrutiny Committee

Minutes of the Meeting held on Friday, 15th March, 2019 at 10.00 am in Cabinet Room 'B' - The Diamond Jubilee Room, County Hall, Preston

Present:

County Councillor David O'Toole (Chair)

County Councillors

J Rear	P Rigby
B Dawson	A Riggott
S Holgate	M Salter
E Lewis	D Whipp
E Nash	G Wilkins

County Councillor Bernard Dawson replaced County Councillor John Fillis for this meeting.

1. Apologies

There were no apologies.

2. Disclosure of Pecuniary and Non-Pecuniary Interests

None were disclosed.

3. Minutes of the Meeting held on 18 January 2019

Resolved: That the minutes from the meeting held on 18 January 2019 be confirmed as an accurate record and signed by the Chair.

4. Local Authority Funding and Income Generation Update Report

The Chair welcomed Neil Kissock, Director of Finance; and Khadija Saeed, Head of Corporate Finance, to the meeting.

The report presented an update on the actions taken by officers in response to the Internal Scrutiny Committee task group recommendations for income generation in support of the council achieving financial sustainability.

The task group had recommended that consideration could be given to exploring and undertaking feasibility studies in the following areas:

- Traded services
- Statutory and non-statutory services
- Property portfolio
- Commercialisation

Members felt that part of the problem in trying to increase income generation was the lack of capacity needed to market opportunities within the county council due to staffing reductions over the years. . In terms of the service challenge it was important to ask every service what was required regarding additional investment.

The committee suggested that a new task and finish group could be set up with a broader remit, still working within the right parameters and linked to the External Scrutiny Committee looking at issues such as low carbon technology, and the commercialisation of Lancashire County Council's land and site usage.

Regarding capital receipts, the committee was informed that over the last three years Lancashire County Council had invested a significant amount of capital receipts in terms of setting the budget. Flexibility for this investment was to be extended by central government for another two years. Within the MTFS Lancashire County Council was assuming £15m of capital receipts would be generated and spent on areas identified in the budget report. If these capital receipts were not generated the county council would need to fund it from its reserves.

Resolved: The Internal Scrutiny Committee;

- i. Note the progress detailed in the report.
- ii. Consider setting up a task and finish group between the Internal Scrutiny Committee and the External Scrutiny Committee looking at a broader remit including low carbon technology and the county council's land and site usage.

5. 'Does Local Government Work for Women' Task and Finish Group Report

County Councillor Erica Lewis presented a report on the findings of the 'Does Local Government Work for Women?' Task and Finish Group.

Following a notice of motion submitted at the 26 October 2017 meeting of Full Council on the Fawcett Society and the Local Government Information Unit (LGIU) report 'Does Local Government Work for Women?', the county council requested that the Internal Scrutiny Committee established a task and finish

group to further explore the findings of the report and make recommendations as to good practices which could be adopted by the county council. If the task group's report was agreed by the Internal Scrutiny Committee it would then be presented at the Full Council meeting on 23 May.

The committee was informed that consideration would be given by the council on the outcome of the 'Standards in Local Government' review that was currently being undertaken and its potential implications. A review of the terms of reference of the Conduct Committee be considered to ensure that the membership of the committee reflected the nature of the complaint where it related to discrimination.

It was pointed out that there was a protocol for Members and Co-opted Members on language and behaviour. It was suggested that more training could be offered to councillors on the Equality Act 2010. It was highlighted that local government needed to be at the forefront of driving change. It was important to get the balance right between changing culture and imposing structures.

The committee was informed that women made up only 33% of councillors in local government. This number had only increased by 5% over the last 20 years. Childcare allowances and caring costs were welcomed by the committee as this would lead to more inclusive membership and inclusive participation within the county council.

The question of gender balance on committees was raised and the task group had looked at the lack of women on committees and it was pointed out that one of the recommendations of the report was for political groups to keep their membership of committees under review.

A progress report on the implementation of the task group's recommendations was requested for after the Full Council meeting on 23 May 2019 as some of the constitutional decisions would then have been considered.

Resolved: The Internal Scrutiny Committee:

- i. Support the recommendations of the Task Group.
- ii. Consider the appropriate mechanism for reviewing the responses to the Task group's recommendations and request a progress report on the implementation of the recommendations after the Full Council meeting on 23 May 2019.

6. Report of the Budget Scrutiny Review Panel

The report provided an overview of matters presented by the Budget Scrutiny Review Panel at its meetings held on 3 and 29 January 2019.

A question was raised regarding the spending of the Apprenticeship Levy. There was concern that if the levy was not spent by April the remaining funds would go back to central government.

Members stated it was important to have as much engagement with the Cabinet as was possible. A request was made for future reports to have the names of Cabinet Members and officers who attended the meetings. It was important to have the right people at the meeting in order to have effective scrutiny.

Resolved:

- i. The Internal Scrutiny Committee note the report of its Budget Scrutiny Review Panel.
- ii. A list of Cabinet Members and officers who attended the Budget Scrutiny Review Panel be circulated to the committee.

7. Internal Scrutiny Committee Work Programme 2018/19

The work plan for the Internal Scrutiny Committee for the 2018/19 year was presented. The topics included were identified at the work planning workshop held on 2 July 2018.

The committee was informed that the Blue Badges item scheduled for the meeting on 17 May 2019 would now be postponed to the meeting on 15 November 2019. This was due to the new criteria only going to Parliament in April 2019 which would result in implementation being much later in the year.

An item not yet scheduled for the Internal Scrutiny Committee was the Winter Service Review, including an update on the road surface treatment level trigger. It was suggested this item be brought to the meeting on 17 May 2019 if the data was available.

Resolved:

- i. The report presented be noted.
- ii. The Winter Service Review item be brought to the Internal Scrutiny Committee meeting on 17 May 2019 if possible.

8. Urgent Business

There was no Urgent Business.

9. Date of Next Meeting

The next meeting of the Internal Scrutiny Committee would take place on Friday 17 May 2019 at 10.00am in Cabinet Room B (The Diamond Jubilee Room) at the County Hall, Preston.

L Sales
Director of Corporate Services

County Hall
Preston

Internal Scrutiny Committee

Meeting to be held on Friday, 17 May 2019

Electoral Division affected: (All Divisions);
--

'Does Local Government Work for Women?' Task and Finish Group Report - Response to Recommendations

(Appendix 'A' refers)

Contact for further information:

Samantha Parker, Tel: 01772538221, Senior Democratic Services Officer,
sam.parker@lancashire.gov.uk

Executive Summary

In March 2019, the Internal Scrutiny Committee published a task and finish group report on ['Does Local Government Work for Women?'](#).

In accordance with agreed protocols, the Leader of the County Council has been asked to provide a response to the recommendations included as part of the task and finish group's report. This is set out at Appendix 'A'.

Recommendation

The Internal Scrutiny Committee is asked to receive and comment on the response to the task and finish group report from the Leader of the County Council.

Background and Advice

Following a notice of motion submitted at the 26 October 2017 meeting of Full Council on the Fawcett Society and the Local Government Information Unit (LGIU) report 'Does Local Government Work for Women?' the county council requested that the Internal Scrutiny Committee establishes a task and finish group to further explore the findings of the report and make recommendations as to good practices which could be adopted by the county council.

In accordance with statutory requirements the Leader of the County Council has provided a response which is set out at Appendix 'A'.

Members of the Internal Scrutiny Committee are asked to receive and comment on the response provided.

Consultations

NA

Implications:

This item has the following implications, as indicated:

Risk management

This report has no significant risk implications. The task and finish group's report reflected the views and recommendations of Overview and Scrutiny. It did not necessarily reflect the views of the county council. In many cases, suggestions were made for further consideration to be given to issues, and this may need to include an appropriate assessment of the legal and financial risks and implications. The response from the Leader of the County Council does not necessarily equate to an assessment of the legal and financial risks and implications at this stage, merely that a commitment will or won't be pursued by them in relation to each recommendation.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
-------	------	-------------

NA

Reason for inclusion in Part II, if appropriate

NA

Cabinet response to the recommendations of the 'Does Local Government Work for Women?' task and finish group report.

The task and finish group recommended that where applicable the Leader of the County Council with responsibility for Governance, Property, ICT, Corporate Communications, Equality and Cohesion give consideration to the recommendations outlined in the report.

I have considered each of the recommendations adopted by the Internal Scrutiny Committee and my responses are as follows:

Local authorities to work with police to tackle abuse of council candidates

1. Personal safety be included in the 'Be a Councillor' information.

Response: I support this recommendation. The personal safety information is currently available and can be included on the webpage for the 'Be a Councillor' event.

2. The Electoral Commission be asked to include 'personal safety for candidates' in the guidance on candidate briefings.

Response: I support this recommendation, and will ask for a letter to be drafted to send to the Electoral Commission.

3. Consideration be given to further work to develop personal safety guidance for councillors with the appropriate agencies.

Response: I support this recommendation. As indicated previously, personal safety information is now available. I have asked Democratic Services to work with the relevant partners such as Police to further develop as required.

Reasonable adjustment policies for disabled councillors

4. A review of Committee floor provision be undertaken to ensure ongoing suitability for councillors with disabilities.

Response: I support this recommendation. Facilities Management Service have confirmed they will carry out an access audit of the committee floor to highlight any areas of concern. I have asked for this to be completed by end of May with

findings and any required recommendations being available by mid-June. Further to this a full review of the wider complex will be undertaken with a view to understanding where any accessibility barriers occur.

5. Clear guidance on the use of microphones in meetings be provided to all councillors.

Response: I support this recommendation, and have asked Democratic Services and Facilities Management to arrange this.

6. A statement on the support the council will provide for councillors with disabilities on county council premises be adopted (draft as at Appendix 'B').

Response: I support this recommendation.

Challenge racism and support BAME and Muslim women

7. An information and resource pack be developed for councillors to use with schools to further raise the profile of the role of councillors and with a view to encouraging future councillors from diverse backgrounds.

Response: I support this recommendation. Whilst in general I do not believe that Lancashire County Council has a problem with racism or failing to support particular groups, I am fully in favour of work to explain and promote the role of the council and the value of local democracy with school children, especially emphasising the point that being a councillor and making a difference is something anyone, no matter what their background, can aspire to. I have asked Democratic Services (with advice from the Education, Quality and Performance Service) to develop this.

8. The use of short cross party video clips through a range of social media avenues particularly within 'hard to reach' communities be explored to raise the profile of the role of councillors.

Response: I support this recommendation. I am aware that work has already begun to produce videos that could be utilised initially as part of the 'Be a Councillor' event to promote the role of councillors.

9. A 'Be a Councillor' event be held in summer 2019 to promote the role of councillors, highlighting the importance of councillors from diverse backgrounds through circulation of invitations to Lancashire BME Networks.

Response: I support this recommendation. Democratic Services are currently in the process of organising this event to take place on Monday 8 July and are liaising with the Equality and Cohesion team to provide details of organisations to circulate invitations to the event.

10. Engagement with mosque groups and the Lancashire Council of Mosques (LCM) be progressed to further support future women councillors.

Response: I support this recommendation. Invitations to the 'Be a Councillor' event will be circulated the LCM and other faith groups. Further engagement could be considered by political groups.

Legalise remote attendance at council meetings and use technology to support inclusion

11. Where appropriate and the technology allows, remote attendance at informal meetings be considered to be utilised in situations to support inclusion, noting that individual preferences of participants in any meeting must be taken into account.

Response: At this time, I do not support this recommendation. Currently, the law does not allow for remote attendance at formal meetings. Aside from a change to the law, there would need to be considerable work with Facilities Management and ICT to identify future equipment needs (and associated costs) before this could be further considered.

Childcare and caring costs must be covered

12. Consideration be given by council to the DBS checks requirement currently stipulated as part of the carers allowance payment, subject to the views of the Independent Remuneration Panel.

Response: I do not support this recommendation. I believe, as I understand some members of the task group believed, that the DBS checks are important given the council's responsibilities around safeguarding, as well as the need to ensure that there are appropriate controls around the claiming of allowances.

13. Consideration be given by Full Council for an increase in the current carers allowance hourly rate, subject to the views of the Independent Remuneration Panel.

Response: I support the recommendation that IRP should consider this further with the findings reported back to Full Council.

Introduce maternity, paternity and parental leave entitlements for councillors

14. A statement be adopted by the council setting out support available to councillors during pregnancy and for parental leave (maternity, paternity or adoption) (draft as at Appendix 'A').

Response: I support this recommendation and the draft document provided as at Appendix 'A' with the following amendments:

In relation to Paragraph 2.2 Supported Breaks, it's really important to emphasise that the basic allowance is not withdrawn or reduced for councillors taking any form of parental leave, or indeed if councillors experience long term illnesses which prevent their attendance, as long as they attend at least one meeting every 6 months. The very minimal requirement to attend a council meeting once in 6 months is not onerous, and of course I would fully support extending that if necessary for reasons relating to maternity, paternity or adoption leave, but I believe this should be on a case by case basis.

In relation to Paragraph 4 (4.1 to 4.5) Special Responsibility Allowances, who

holds the posts receiving an SRA is approved either by the Leader or by Full Council. In either case, I believe such decisions are matters in the hands of the political groups, and can be considered on a case by case basis. Therefore, this section should be omitted.

Standards committee to be established

15. Consideration be given by council on the outcome of the 'Standards in Local Government' review currently being undertaken and its potential implications.

Response: I support this recommendation. This report was released in January 2019. There are 26 recommendations to review in line with existing processes, most of which sit with Central Government and it would be appropriate at this time to await the response to these recommendations.

16. A review of the terms of reference of the Conduct Committee be considered to ensure that the membership of the committee reflects the nature of the complaint where it relates to discrimination.

Response: I support the intent behind this recommendation, but note that political groups are responsible for appointments to the committee, and so this can already be achieved by groups considering their appointees, including taking a flexible approach to membership and appointing on a case by case basis.

Codes of conduct to address sexism and discrimination

17. Consideration be given by the council to adopt the proposed revised Protocol for Members and Co-opted Members on Language and Behaviour, Appendix 'M' of the Constitution (as at Appendix 'C').

Response: I support this recommendation and the proposed revised protocol to be included as an appendix to the Code of Conduct.

Standards, training and transparency

18. Briefing sessions be offered to all councillors on the Equality Act 2010 and the protected characteristics to further support councillors understanding of contemporary issues.

Response: Public Sector Equality Duty training is already provided annually currently and includes explanation of the Equality Act 2010. This year additional briefings were made available including how we produce the equality impact assessment/equality analysis to raise awareness. However a further session could also be provided to members to reflect contemporary issues and this can be referred to the Member Development Working Group for further discussion.

Local authority gender equality networks to include women officers

19. Consideration be given for the development of a gender equality network to support women officers in challenging sexism experienced.

Response: I support this recommendation, although I recognise it's a matter for officers to establish and join such a group.

General recommendations

20. Links be established into the Fawcett Society regional networks to further support the work from this task group report through the sharing of best practice and ideas.

Response: I support this recommendation, and understand Democratic Services have signed up to this.

21. The gender balance on the committees of the county council be kept under review by political groups.

Response: I support this recommendation and invite political groups to take this into account.

Internal Scrutiny Committee

Meeting to be held on Friday, 17 May 2019

Electoral Division affected: (All Divisions)

Reducing Single Use Plastics in Lancashire - Response to Recommendations of the Scrutiny Task and Finish Group Report (Appendix 'A' refers)

Contact for further information:

Misbah Mahmood, Tel: 01772 530818, Senior Democratic Services Officer,
Misbah.Mahmood@lancashire.gov.uk

Executive Summary

In January 2019, the Internal Scrutiny Committee published a task and finish group report on reducing single use plastics in Lancashire.

In accordance with agreed protocols, the relevant Cabinet Members have been asked to provide a response to the task and finish group's report. This is set out at Appendix 'A'.

Recommendation

The Internal Scrutiny Committee is asked to receive and comment on the response by the relevant Cabinet Members.

Background and Advice

On the 22 February 2018 a Notice of Motion was submitted to Full Council asking the county council to take a lead on reducing single use plastics (SUP) in Lancashire. Following this meeting Cabinet agreed to invite Overview and Scrutiny to establish a task and finish group to review the matter. The task and finish group's report was approved by the Internal Scrutiny Committee at its meeting held on 18 January 2019.

In accordance with statutory requirements a response has been provided by the following relevant Cabinet Members:

- Leader of the County Council
- Deputy Leader County Council
- Cabinet Member for Economic Development, Environment and Planning
- Cabinet Member for Children, Young People and Schools

The response is set out in Appendix A. Members of the Internal Scrutiny Committee are asked to receive and comment on the response provided.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Risk management

This report has no significant risk implications. The task and finish group's report reflected the views and recommendations of Overview and Scrutiny. It did not necessarily reflect the views of the county council. In many cases, suggestions were made for further consideration to be given to issues, and this may need to include an appropriate assessment of the legal and financial risks and implications. The response from the Cabinet Members does not necessarily equate to an assessment of the legal and financial risks and implications at this stage, merely that a commitment will or won't be pursued by them in relation to each recommendation.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
Report of the Reducing Single Use Plastics in Lancashire Task and Finish Group	18/01/19	Misbah Mahmood/01772 530818

Reason for inclusion in Part II, if appropriate

N/A

Cabinet Member Responses to the Recommendations of The Reducing Single Use Plastics in Lancashire Task and Finish Group Report

17 May 2019

General Comments

A number of Cabinet Members were involved in responding to the recommendations of the Task and Finish Group due to the work crossing over a number of Services including:

- Leader of the County Council
- Deputy Leader County Council
- Cabinet Member for Economic Development, Environment and Planning
- Cabinet Member for Children, Young People and Schools

Cabinet Members welcomed the report from the Internal Scrutiny Committee on the important subject of reducing single use plastics (SUPs) in Lancashire.

Cabinet Members would like to thank members and officers of the reducing SUPs in Lancashire task and finish group for the time and commitment that they invested in the thorough research that they undertook as part of the group's work.

Cabinet Members have considered each of the recommendations adopted by the Internal Scrutiny Committee and the collective responses in consultation with the relevant Heads of Service are as follows:

Short Term Recommendations

1. Produces posters for display across all county buildings facilitated by Facilities Management and Corporate Communications to promote, educate and encourage the council's workforce to help with the reduction of SUP products.

Response:

Cabinet Members welcome this recommendation to promote, educate and encourage the council's workforce to help with the reduction of SUP products. Corporate Communications are in the process of working with Facilities Management to design a poster to raise awareness of the changes that have been implemented in the catering outlets, which will promote the alternatives to SUPs. It is anticipated this will be completed in May. The wider poster campaign across all county buildings will be developed by Corporate Communications as and when the key messages have been fully agreed through the development of the strategy.

2. Shares key messages from the SUP campaign with businesses and partners across Lancashire with the support of Head of Business Service Growth using social media and other methods.

Response:

The Cabinet Member for Economic Development, Environment and Planning supports this recommendation for key messages from the SUP campaign to be shared with businesses and partners across Lancashire once they have been developed. Business networks such as the North and Western Lancashire Chamber of Commerce and the Federation of Small Businesses North West could also be used to help communicate the message. The Economic Development Team also hold a number of events throughout the year and this could also be a further consideration for information sharing. Once the key messages have been fully agreed through the development of a strategy they will be shared through the support of the Head of Business Services Growth.

3. Engages with the School Forum, Governing Bodies and the Head of Service for Learning and Skills to initiate discussions with schools about the SUP campaign and the need to reduce SUPs across Lancashire.

Response:

The Cabinet Member for Children, Young People and Schools supports this recommendation and will work the Head of Service to initiate discussions as such. Please also refer to a wider supporting response on page 23.

4. Shares a copy of this report with District and Borough Councils to initiate and inform wider discussions about the SUP campaign in Lancashire.

Response:

A copy of the report has been circulated to each of the District and Borough Council's Democratic Service Team with a request that it is circulated wider within each authority to relevant services.

Medium Term Recommendations:

5. Develops a robust strategy to make Lancashire County Council a SUP free authority, where possible and feasible.

Response:

Cabinet Members and Heads of Service are supportive of developing a strategy to make the county council a SUP free authority, where possible and feasible. Since the task group was formed a number of changes have already been implemented in the

aim of reducing SUPs across the authority. Consideration needs to be given to a number of factors such as the need to reduce waste in general and not just SUPs. Any strategy would also need to align with the latest government advice which is still being reviewed. The development of a strategy would require a number of services to work together to support this recommendation.

6. Continues discussions with suppliers and services in regards to alternative products that can be used and an understanding of cost implications for the following contracts:

- a. Fresh meat**
- b. Cooked meat**
- c. Soft drinks**
- d. Stationary**

Response:

Cabinet Members are supportive that discussions with suppliers and services continue in regards to alternative products that can be used and a greater understanding of cost implications is considered.

The Procurement Service is working with suppliers to review current contracts and where possible is providing new catalogue items to replace SUP products and alternative packaging where appropriate. The pace at which we are able to take this forward is dependent upon a number of factors, including the various stages of existing contract agreements with suppliers and the extent that alternative products and/or packaging is available through the manufacturing/supply chain. These issues are being addressed proactively and will be featured in tender specifications as the relevant contracts come up for renewal. We will do all we can to influence and improve the supply range to limit single use plastics.

Facilities Management will be taking every opportunity to use alternative supplies as and when progress is made through tenders and Procurement Service reviews with current contracts.

7. Holds a bite size briefing for county councillors on the issues of plastic waste and what is being done to address this and what role councillors can play.

Response:

Cabinet Members are happy to support this recommendation and a bite size briefing on the issue of plastic waste and what is being done to address this will be planned into the next round of bite size briefings.

8. Invests in moveable signs that can help deter the public from littering from their cars and reminding them to be responsible with their waste.

Response:

Whilst Cabinet Members support the principle of deterring the public from littering from their cars and reminding them to be responsible with their waste, some further work needs to be done to consider whether moveable signs are the most effective approach. As street cleansing is a district council function consideration should be given to working with district and borough councils and fast food outlets to increase the options for disposal.

9. Sets up a measureable target for reducing SUPs, internal to the county council.

Response:

Following the notice of motion early in 2018/19 the Facilities Management service reviewed all SUP products that were being used by the Facilities Management service catering outlets. The starting position was 24 SUP products, and we now have 13 further SUP products for which alternatives are required and are actively being sourced via existing contracted suppliers, with the support of the Procurement service. We are hoping to reduce the number of SUP products by a further 7 throughout 2019/20, as there is evidence that supplier contractors are making advancements with sourcing suitable alternatives. We will of course strive to replace all of our SUP products as soon as possible throughout the year, however much will depend on the supply chain being able to respond to demand.

In order to consider this recommendation further for other SUPs internal to the county council, further work is required to understand what we have achieved to date and report on this and whether there is a potential for this to be improved upon.

10. Involves and consults with The Waste Partnership Board and the District Councils so that a joined up and coherent approach to reducing SUP across Lancashire is enabled.

Response:

The report will be shared with the Lancashire Waste Partnership and its members consulted on the contents.

11. The council takes account of The Government's Resources and Waste Strategy which has just been launched and develops an approach to meet its requirements.

Response:

The Resources and Waste Strategy contains provisions to address the issue of plastic waste. These are both at local authority level and targeting producers. Whilst the strategy is currently subject to consultation the provisions of the strategy are most likely to be statutory and naturally the council will act upon any statutory provisions or similarly recommended best practice. The approach across Lancashire to meeting the requirements of the strategy has already commenced through discussion with the Lancashire Waste Partnership.

12. Investigates proposals from the Waste Management Service, whereby costs can be kept (over a five year timescale) neutral or would produce savings; and where diversion from landfill of plastic can be increased, including –

- a. Accepting all plastic at HWRCs**
- b. Working towards accepting more doorstep collected plastics**
- c. Investigating secondary processing alongside the Material Recovery Facilities (MRF)**
- d. Reducing the amount of plastics in the reject stream at the MRF**
- e. Undertaking plastic-specific education and communication campaigns during 2019.**

Response:

- a. All plastics for which there are recycling markets are already accepted at HWRCs.
- b. The integration of pots, tubs and trays into doorstep collections will be delivered in 2019-20.
- c. Secondary processing has already been introduced (on an initial trial basis) in the MRF.
- d. The secondary processing introduced addresses this issue.
- e. There is no means to demonstrate that any education programme could be delivered cost neutral or would produce savings. Particularly when the introduction of other measures through the Government strategy will influence the generation and management of plastic waste. However, we would be happy to give consideration to plastic specific campaigns as part of the waste service's general communications and education activities.

13. Considers a ban on helium balloon releases and sky lanterns on all council owned land and leased premises. The District and Borough Councils to be encouraged to do the same.

Response:

Cabinet Members support this recommendation and consideration will be given to what is required to enforce such a ban on our own land. The practicalities of enforcing such a ban on release from council owned land needs to be considered. In respect of "organised events" where prior permission is required from the council, it may be possible to impose conditions on the granting of permission for the event. The enforcement with respect to individuals or small groups presents obvious difficulties in ensuring that any ban is adhered to.

Some authorities have already implemented bans on their own land including Lancaster City Council. On the 27 March 2019 a Private Member's Bill was presented to Parliament requesting that legislation be introduced to prohibit the release of sky lanterns making it an offence to use a sky lantern. Progress on this Bill will be monitored and in support of this Bill and following the request made by Internal Scrutiny Committee on the 18 January 2019 a letter will be sent to Central Government supporting the desire of a ban on sky lanterns and helium balloon releases.

Longer Term Recommendations

14. Continuous discussions with suppliers over the following contracts and when alternative products are available on the market, for these to be considered:

- **Cleaning materials**
- **First aid and medical**
- **Cheese packaging**

Response:

The response to this recommendation is the same as Recommendation 6.

Further suggestions made by the Internal Scrutiny Committee

In addition to the recommendations detailed in the report, the Internal Scrutiny Committee at its meeting on the 18 January 2019 recommended the following and the committee would welcome your response on these:

In reference to the posters around CH, there was a request for more social media/graphics targeting the messages around reducing SUPs to be shared so councillors can use this avenue to further promote and share key messages more easily with constituents and other organisations.

Response:

The changes being implemented are currently internal to Lancashire County Council and reducing its use of SUPs. To go external with this message is an entirely different thing and a policy on how we were working with organisations external to LCC and how we are making it easy for the public to do the right thing would need to be considered and implemented before we could go external with any messages. The 'ask' of the general public would need to be evidence based, provide a solution to help them do the right thing, and have objectives that a communications campaign could evidence against. If for example our pledge is to rid Lancashire business of plastic straws, as an organisation we would need to be working with business to do this, collectively procure paper alternatives, have them all in restaurants, bars etc. at the same time. Our ask of the public would then be "We've done our bit to make it easier for you, please don't accept a plastic straw or buy them for your personal use'. The reality is a general message about don't use SUPs will have little cut through, cannot be measured and will not have the desired effect. External messages will only be able to be developed once the external strategy and approach is agreed.

The need for education on the issue of plastics was highlighted as being very important and there was a clear need to engage with schools and highlight the issues to them.

The overall principle of the reduction of SUPs is supported and the Service can confirm dialogue with schools is underway. In terms of the wider context the following should be noted:

- School representatives will have to consider their approach to reducing single use plastics against current packaging industry alternatives and the prevailing Food Hygiene and Food Packaging Regulations.
- Single use plastics are intrinsic in reducing the potential for food and airborne based cross contamination and for the control of allergens and intolerances. It should be accepted that certain SUP have health and wellbeing benefits which outweigh the impact to the environment.
- Alternative Tetra packaging, which is made from layers of materials including plastic, is not widely recyclable and should be considered under the same recommendations.
- The use of alternative widely recyclable glass bottles and cans for pupil drinks are either banned or limited in the majority of schools under safeguarding.
- Schools would need to consider packed lunch contents, many of which are retail influenced and contain higher proportions of SUP than school meals.

A request for the bite size briefing for Members to be moved to the short term rather than the medium term.

Response:

Cabinet Members and Heads of Service are happy to bring this request forward as soon as is practical.

Consideration be given to inviting interested parties to provide a demonstration to Members on recycling plastics following the bite size briefing session.

Response:

Cabinet Members and Heads of Service are happy to invite interested parties to provide a demonstration to Members on recycling following the bite size briefing if relevant parties are interested in doing so.

A request to revisit the issue of charging for items such as cutlery in the canteen. Members agreed this has a psychological effect on the buyer and could change attitudes.

Response:

Facilities Management have changed the cutlery in the Reflections Café to a fully compostable natural material product, which is of a higher quality for reuse than the single use plastic cutlery previously in place.

Since this change was introduced, and the awareness raised of the alternative products, the customer response has been very positive and the Service costs on replacement of takeaway cutlery is reducing. Customers have fed back they are happy to wash and reuse the cutlery, as it is of a superior quality and does not break as easily as the previous SUP cutlery, and this has a positive impact on reduction of all waste.

The Service will keep this under review, however the charging for takeaway cutlery is not immediately planned, due to the pressure on the Service to retain its customer base and concern that this may lead to losing custom, as we cannot compete with high street pricing, and the Service already have these costs factored into the takeaway pricing structure.

Consideration to be given to the issue of baby wipes and wipes in general and for this to be looked into further.

Wipes are currently purchased through two main contracts, the first aid and medical supplies contract for use in our Care Homes and the cleaning material contract used by services and schools. Discussions would need to take place with services and

suppliers to consider if it would be practical to source alternative products and to consider any cost implications.

The issue of wipes can also be taken into consideration during the key messages campaign and consideration can be given to working with United Utilities to try and ensure that the public are aware of the potential risks of flushing wipes.

In reference to Recommendation 13 – considers a ban on helium balloons and sky lanterns, this recommendation should be extended to include Parish and Town Councils as well as the District and Borough Councils and considers writing to Central Government in regards to setting out legislation for the banning of helium balloons and sky lanterns across Lancashire.

Any proposed protocol agreed by the county council on the issue of helium balloons and sky lanterns will be shared with District and Borough Councils as well as Parish and Town Councils.

A briefing note was produced early last year which considered the issues of sky lanterns. The county council's Trading Standards department have previously raised the issue with the Government and at their time their position was that the existing controls were felt to be sufficient and there appeared to be no appetite to legislate further at that stage. A further representation will be made as detailed under Recommendation 13, however it is possible that the view of the Government has not changed.

Internal Scrutiny Committee

Meeting to be held on Friday, 17 May 2019

Electoral Division affected:
(All Divisions);

Internal Scrutiny Committee Work Programme 2018/19

Appendix 'A' to 'E' refers

Contact for further information:

Misbah Mahmood, 01772 530818, Senior Democratic Services Officer,

Misbah.mahmood@lancashire.gov.uk

Executive Summary

The work programme for the Internal Scrutiny Committee is attached at Appendix 'A'. The work programmes for all other Scrutiny Committees are set out in Appendices 'B' to 'E'.

The topics included were identified at the work planning workshop held on 2 July 2018.

Recommendation

The Internal Scrutiny Committee is asked to:

- i. Note and comment on the report and work programmes;
- ii. Discuss and confirm any further topics required and reasons for scrutiny.

Background and Advice

A statement of the work to be undertaken and considered by the Internal Scrutiny Committee for the 2018/19 municipal year is set out at Appendix 'A'.

The work programme will be presented to each meeting for consideration.

The work programme includes topics to be discussed at committee meetings, events, task groups, rapporteur work, briefing notes and training for members.

Members are requested to note and comment on the report and to discuss and confirm any further topics and reasons for scrutiny.

In addition, the Committee are requested to note and comment on the work programme included for all other Scrutiny Committees as set out in Appendices 'B' through to 'E' (Children's Services, Education, External Services and Health).

Consultations

NA

Implications:

This item has the following implications, as indicated:

Risk management

This report has no significant risk implications.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
-------	------	-------------

NA

Reason for inclusion in Part II, if appropriate

NA

Internal Scrutiny Committee Work Programme 2018/19

The Internal Scrutiny Committee Work Programme details the planned activity to be undertaken over the forthcoming municipal year through scheduled Committee meetings, task group, events, training and through use of the 'rapporteur' model.

The items on the work programme are determined by the Committee following the work programming session at the start of the municipal year in line with the Overview and Scrutiny Committees terms of reference detailed in the County Councils Constitution. This includes provision for the rights of County Councillors to ask for any matter to be considered by the Committee or to call-in decisions.

Coordination of the work programme activity is undertaken by the Chair and Deputy Chair of all of the Scrutiny Committees to avoid potential duplication.

In addition to the terms of reference outlined in the [Constitution](#) (Part 2 Article 5) for all Overview and Scrutiny Committees, the Internal Scrutiny Committee will:

- Determine which Overview and Scrutiny Committee considers a matter where this is not clear.
- Receive for approval requests from the other Overview and Scrutiny Committees to establish task groups and/or other working groups
- Receive for approval requests from the other Overview and Scrutiny Committees to establish as necessary joint working arrangements with district councils and other neighbouring authorities
- Review and scrutinise all services provided by the authority, unless specifically covered by the terms of reference of another Overview and Scrutiny Committee
- Consider matters relating to the general effectiveness and development of Overview and Scrutiny in the authority including training for County Councillors and Co-optees
- Recommend the Full Council to co-opt on to a Committee persons with appropriate expertise, without voting rights
- Establish arrangements for the scrutiny of member development, and receive reports from the Member Development Working Group

The Work Programme will be submitted to and agreed by the Scrutiny Committees at each meeting and will be published with each agenda. The dates are indicative of when the Internal Scrutiny Committee will review the item, however they may need to be rescheduled and new items added as required.

Topic	Scrutiny Purpose (objectives, initial outcomes)	Scrutiny Method	Lead Officers/ Organisation	Proposed Date(s)	Recommendations	Progress
Meeting						
Lancashire Highways – Pothole repairs update	Update on progress around Lancashire on repairs to potholes including impact of the extra funding to support this work.	Committee meeting	Harvey Danson/ Rob Wilson/ Ridwan Musa/ Paul Binks/ Phil Barrett/ CC Keith Iddon	20 July 2018	The content of the report presented be noted.	NA
Highways Winter Service Plan Update	Update on plans including lessons learnt from 2017/18, winter gritting and assessment process for new grit bins. Also information on process for new housing developments and impact on service.	Committee meeting	Harvey Danson/ Rob Wilson/ Ridwan Musa/ Paul Binks/ Phil Barrett/ CC Keith Iddon CC Joe Cooney	20 July 2018	The task and finish group relating to grit bin assessment and provision is currently in progress and will report back to the service be noted.	Completed with report in January 2019
					The treatment intervention level proposal be reviewed by the Grit Bin task and finish group.	Completed
					Legal advice be sought on the gritter tracking system and twitter feed.	Advice sought and reported
Lancashire Parking Services	Information to members on current issues around parking enforcement particularly in villages and schools.	Committee meeting	Peter Bell	21 September 2018	Information on the pilot scheme and any new parking schemes be circulated to members when available.	Awaiting information

Topic	Scrutiny Purpose (objectives, initial outcomes)	Scrutiny Method	Lead Officers/ Organisation	Proposed Date(s)	Recommendations	Progress
	Parking services transition from district to county.				The Lancashire parking services report and presentation be circulated to all county councillors.	
Winter Gritting Service – Grit Bin Provision Task Group	Final report of the task group	Committee meeting	CC Joe Cooney	21 September 2018	<p>An additional recommendation on engaging external contractors for treating secondary routes be added to the report.</p> <p>Responses from the Cabinet Member for Highways and Transport be presented to the Internal Scrutiny Committee at an appropriate scheduled meeting.</p>	Completed
Customer Access Service	Update to members on any impact of budget savings agreed. Update on improvements to the service particularly around telephone response times.	Committee meeting	Terry White/ CC Peter Buckley	16 November 2018	The content of the report presented be noted.	NA
Household Waste Recycling	Update to committee following the review of the service in September.	Committee meeting	Steve Scott/ CC Albert Atkinson	16 November 2018	The content of the report presented be noted.	NA

Topic	Scrutiny Purpose (objectives, initial outcomes)	Scrutiny Method	Lead Officers/ Organisation	Proposed Date(s)	Recommendations	Progress
Centres (HWRC)						
Winter Gritting Service – Grit Bin Provision Task Group	Initial response to the report recommendations	Committee meeting	Phil Durnell	16 November 2018	The initial response presented be noted.	Further response in January 2019.
Budget savings update	Update on budget savings impact on services identified in January 2018 including: <ul style="list-style-type: none"> • Residual Waste • Conservation and Collection Team • Community Transport • Vacancies • Budget Early Intervention and Prevention • Waste Arisings 	Committee meeting	Richard Hothersall/Neil Kissock	18 January 2019	Update to be brought back to future meeting of Committee.	
Winter Gritting Service – Grit Bin Provision Task Group	Response to the report recommendations	Committee meeting	Phil Durnell/Ridwan Musa CC Keith Iddon	18 January 2019	Bite size briefing to be arranged.	Bite size briefing scheduled for Nov 19.

Topic	Scrutiny Purpose (objectives, initial outcomes)	Scrutiny Method	Lead Officers/ Organisation	Proposed Date(s)	Recommendations	Progress
Single Use Plastics Task Group	Final report of the task group	Committee meeting	CC Gina Dowding	18 January 2019	<p>Consider writing to Central Government in regards to setting out legislation for the banning of sky lanterns across Lancashire.</p> <p>Receive an update report in six months' time.</p> <p>Bite size briefing to be arranged.</p> <p>Responses from the relevant Cabinet Members to be presented to the Internal Scrutiny Committee at an appropriate scheduled meeting.</p>	Update report detailing responses from Cabinet Members scheduled for May 2019.
'Does Local Government Work for Women' Task Group	Final report of the task group	Committee meeting	CC Erica Lewis	15 March 2019	Responses from the relevant Cabinet Members to be presented to the Internal Scrutiny Committee at an appropriate scheduled meeting.	Update report detailing responses from Cabinet Members scheduled for July 2019
Local Government Funding and Income	Further update to committee on progress of recommendations	Committee meeting	Neil Kissock	15 March 2019	Further update to be presented to the Internal Scrutiny Committee at an	

Topic	Scrutiny Purpose (objectives, initial outcomes)	Scrutiny Method	Lead Officers/ Organisation	Proposed Date(s)	Recommendations	Progress
Generation Task Group					appropriate scheduled meeting.	
Single Use Plastics Task Group	Initial response to the report recommendations	Committee meeting	Steve Scott/Rachel Tanner/Clare Joynson/Ajay Sethi/Ginette Unsworth	17 May 2019		
Regulation of Investigatory Powers	To provide an annual update to the committee	Committee meeting	Laura Sales/Amanda Maxim	17 May 2019		
'Does Local Government Work for Women' Task Group	Initial response to the report recommendations	Committee meeting	Josh Mynott	17 May 2019		
Winter Service Review	Including update on the road surface treatment level trigger	Committee meeting	Phil Durnell/ Ridwan Musa CC K Iddon	12 July 2019		
16-19 Education and Skills	Statement of Priorities for 16-19 Education and Skills	Committee meeting	Ajay Sethi	12 July 2019		
Blue Badges	Impact following changes to legislation.	Committee meeting	Sarah Jenkins/ Ben Zebrowski CC Peter Buckley	15 November 2019		
Budget savings update	Further update to the budget savings impact on services as	Committee meeting	Richard Hothersall/Neil Kisson	TBC		

Topic	Scrutiny Purpose (objectives, initial outcomes)	Scrutiny Method	Lead Officers/ Organisation	Proposed Date(s)	Recommendations	Progress
	agreed at the January 2019 meeting.					
Task Group						
'Does Local Government Work for Women'	Task group agreed through Full Council	Task Group	CC Erica Lewis	Completed	Approval sought in March 2019 and response to recommendations to be considered in May 2019.	
Grit Bin Placement Review	Task group agreed through Internal Scrutiny Committee	Task Group	CC Joe Cooney	Completed	Further response to Committee in January 2019.	
Single Use Plastics	Task group agreed through Full Council	Task Group	CC Gina Dowding	Completed	Approval to be sought January 2019 and response to recommendations to be considered in May 2019.	
Schools Causing Concern	Task group requested through Education Scrutiny Committee	Task Group	CC Jayne Rear	TBC	First meeting in January 2019.	
Bite Size Briefing						
Countryside Matters	Information to members on overview of the range of services provided including list of LCC sites	Bite size briefing for members	Andrew Mullaney/ CC Albert Atkinson	26 November 2018	Completed	NA

Topic	Scrutiny Purpose (objectives, initial outcomes)	Scrutiny Method	Lead Officers/ Organisation	Proposed Date(s)	Recommendations	Progress
Update on Planning Matters	Information to members on changes to legislation and impact.	Bite size briefing for members	Andrew Mullaney/ CC Michael Green	TBC		NA
Lancashire Parking Services	Information to all members around parking services and enforcement across Lancashire	Bite size briefing	Peter Bell	13 March 2019		NA
Reducing Single Use Plastics	Information to all members on the issues of plastic waste and what is being done to address this and what role councillors can play.	Bite Size Briefing	TBC	TBC		
Winter Gritting	Information to all members on winter gritting and how councillors can help more.	Bite Size Briefing	Phil Durnell/Ridwan Musa	November 2019		
Briefing Note						
Planning Controls	Enforcement of planning controls including information on public perception.	Briefing note for members	Andrew Mullaney	January 2019		Sent 05/02/19
Street Lighting	Update on service timescales on publically reported faults plus energy spend update.	Briefing note for members	Mel Ormesher	January 2019		Sent 05/02/19
Member Grants, CGF and LIF	Impact on third sector and community organisations in relation to the withdrawal of funding.	Briefing note for members	TBC	June 2019		

Topic	Scrutiny Purpose (objectives, initial outcomes)	Scrutiny Method	Lead Officers/ Organisation	Proposed Date(s)	Recommendations	Progress
Highway Verges	Monitoring and impact of additional funding. Information on different responsibilities of the county council and boroughs. Environmental versus safety Policy around trees on verges and type of trees planted (in relation to roots)	Briefing note for members	Ridwan Musa	January 2019		Sent 05/02/19

Children's Services Scrutiny Committee Work Programme 2018/19

The Children's Services Scrutiny Committee Work Programme details the planned activity to be undertaken over the forthcoming municipal year through scheduled Committee meetings, task group, events and through use of the 'rapporteur' model.

The items on the work programme are determined by the Committee following the work programming session at the start of the municipal year in line with the Overview and Scrutiny Committees terms of reference detailed in the County Councils Constitution. This includes provision for the rights of County Councillors to ask for any matter to be considered by the Committee or to call-in decisions.

Coordination of the work programme activity is undertaken by the Chair and Deputy Chair of all of the Scrutiny Committees to avoid potential duplication.

In addition to the terms of reference outlined in the [Constitution](#) (Part 2 Article 5) for all Overview and Scrutiny Committees, the Children's Services Scrutiny Committee will:

- Scrutinise matters relating to services for Children and Young People delivered by the authority and other relevant partners
- Review and scrutinise any matter relating to the planning, provision and operation of the health service in the area and make reports and recommendations to NHS bodies as appropriate
- Invite interested parties when reviewing any matter relating to the planning, provision and operation of the health service in the area, to comment on the matter and take account of relevant information available, particularly that provided by the Local Healthwatch
- Review and scrutinise any local services planned or provided by other agencies which contribute towards the health improvement and the reduction of health inequalities in Lancashire and to make recommendations to those agencies, as appropriate
- Take steps to reach agreement with NHS body, in the case of contested NHS proposals for substantial service changes
- Refer a matter to the relevant Secretary of State in the case of contested NHS proposals for substantial service changes where agreement cannot be reached with the NHS
- Refer to the relevant Secretary of State any NHS proposal which the Committee feels has been the subject of inadequate consultation

Appendix B

- Scrutinise the social care services provided or commissioned by NHS bodies exercising local authority functions under Section 31 of the Health Act 1999
- Draw up a forward programme of health scrutiny in consultation with other local authorities, NHS partners, the Local Healthwatch and other key stakeholders
- Acknowledge within 20 working days to referrals on relevant matters from the Local Healthwatch or Local Healthwatch contractor, and to keep the referrer informed of any action taken in relation to the matter
- Require the Chief Executives of local NHS bodies to attend before the Committee to answer questions, and to invite the chairs and non-executive directors of local NHS bodies to appear before the Committee to give evidence
- Invite any officer of any NHS body to attend before the Committee to answer questions or give evidence

The Work Programme will be submitted to and agreed by the Scrutiny Committees at each meeting and will be published with each agenda.

The dates are indicative of when the Children's Services Scrutiny Committee will review the item, however they may need to be rescheduled and new items added as required.

Topic	Scrutiny Purpose (objectives, initial outcomes)	Scrutiny Method	Lead Officers/ Organisation	Proposed Date(s)	Recommendations	Progress
Meeting						
SEND – Lancashire Parent Carer Forum	Progress on the establishment of the Lancashire Parent Carer Forum	Meeting	Sophie Valinakis Catherine Ratcliffe (Contact)	4 July 2018	<p>A letter be sent from the Chair of the Committee to the Regional Manager at Contact with a copy to the Department for Education highlighting the concerns raised on the progress in Lancashire on the establishment of a Lancashire Parent Carer Forum.</p> <p>An action plan be drafted on delivery and timescales by Contact.</p> <p>A further update on progress from Contact be provided to the Committee later in the autumn.</p> <p>Members attend engagement events in their areas and report back to the Committee.</p>	Response received. Update to be presented at December meeting. Completed.
Ofsted Report	To receive report and to discuss any further items to be included in the work programme	Meeting	Sally Allen	10 October 2018	An invite be extended to the Social Work Academy and Leadership Academy to attend the January meeting of the committee to provide an update to members on the progress made.	Completed

Appendix B

Children's Health	Overview of current challenges across Lancashire	Meeting	Clare Platt Judith Gault Karen Gosling CC Shaun Turner	10 October 2018	A report be presented to the committee in six months on the progress and improvements being made.	Scheduled on work programme
Task Group Report	Receive the Supporting Pupils at School with Medical Conditions task group report	Meeting	CC Ian Brown	5 December 2018	The relevant Cabinet Members and officers from the NHS and the county council be invited to attend the Children's Services Scrutiny Committee meeting scheduled for 27 February 2019, to present their responses to the Task and Finish Group's recommendations.	Scheduled on the work programme for 27 February 2019
Child and Family Wellbeing Service	Service provision update following outcome of consultation on budget saving proposal.	Meeting	Debbie Duffell Cllr Stella Brunskill	5 December 2018	An update from the Children and Family Wellbeing Service be provided to the Children's Services Scrutiny Committee in 6 months.	To be scheduled on work programme 2019/20
Lancashire Parent Carer Forum	Progress of forum establishment and engagement with parents	Meeting	Contact David Graham Sophie Valinakis	5 December 2018	Information be circulated to school clusters on the work of the LPCF. Information be circulated to all councillors on the work of the LPCF.	

Appendix B

Children's Services Development Plan	Overview of the Development Plan following Ofsted inspection for member feedback	Meeting	Sally Allen	5 December 2018	Suggestions from the committee on the draft plan be fed back. Further update provided on progress	Update scheduled on work programme
Social Work and Leadership Academy	Progress update	Meeting	Sally Allen Rachel Rump	16 January 2019	Social Work Academy – quarterly report to be provided on vacancy rate. Leadership Academy - briefing note to update on the progress of the Leadership Academy and the retention figures for 2018/19 be provided.	To be added to the work programme for 2019/20
Suicide Prevention (young people)	Detail on work being undertaken in relation to teenage suicide	Meeting	Chris Lee	27 February 2019	Suicide Prevention bite size briefing including Orange Badge training be considered for members. Briefing note be provided to the committee in September to include data update at district level and work undertaken on bereavement support. Consideration be given to developing a poster with key contacts that can be used in schools/residential homes across.	To be added to work programme for 2019/20

Appendix B

Task Group Report	Supporting Pupils at School with Medical Conditions task group report – response to recommendations	Meeting	David Graham Dave Carr Headteachers CCG reps	27 February 2019	Feedback provided from the committee be circulated to partners to form part of the progress report. Progress report be provided to the committee to the October meeting of the committee.	To be added to the work programme for 2019/20
Lancashire Getting to Good Plan	Focus on Neglect	Meeting	Sally Allen	10 April 2019	A Bite Size Briefing on the progress of the Lancashire Getting to Good Plan be arranged for all members A Bite Size Briefing on the Neglect Strategy be arranged for all members. The workforce gender gap through the Workforce Board be explored. Consideration be given to how this can be promoted to all staff across all organisations working with children.	
SEND – Right First Time	Inspection preparation and EHCP timescales	Meeting	Dr Sally Richardson	13 May 2019		

Inquiry Day						
SEND (joint Education and Children's Services)	Transition from primary to high school	Inquiry Day	David Graham	5 June 2019		
Bite Size Briefing						
Online Safeguarding	Overview of training provided by LSCB	Bite Size Briefing	LSCB	27 February 2019		Completed
Ofsted report	Overview of report detail	Bite Size Briefing	Amanda Hatton	4 October 2018	NA	Completed
Risk Sensible Model	Overview of training provided by LSCB	Bite Size Briefing	LSCB	11 December 2018	NA	Completed
Domestic Abuse Perpetrator Programme	Overview of programme	Bite Size Briefing	Debbie Thompson	20 May 2019		
Briefing Note						
Secure units	Update following inspection and recommendation from Cabinet	Briefing Note	TBC	February 2019		Completed
YOT	Budget savings proposal	Briefing Note	Barbara Bath	TBC		
SCAYT+	Budget savings proposal	Briefing Note	TBC	TBC		
Domestic Abuse	Update following conclusion of the cabinet working group	Briefing Note	TBC	TBC		

Appendix B

National Troubled Families Programme	Update on data system and recruitment	Briefing Note	Debbie Duffell	November 2018		Completed
Children Looked After	Breakdown of Lancashire children looked after placed outside of Lancashire	Briefing Note	Sally Allen	February 2019		Completed
Forced Marriage	Annual briefing note	Briefing Note	TBC	May 2019		
Children's Health Update	Update on programmes/projects discussed at October meeting	Briefing Note	Clare Platt	May 2019		

Additional potential topics:

- Corporate Parenting Strategy and Local Offer
- Workforce strategy and impact
- Road safety
- Total Neighbourhood programme
- Child and Family Wellbeing Service update
- YOT Pan Lancs – service challenge
- 0-19 Healthy Child Programme
- Children's Partnership Boards review – July 2019?
- Area Safeguarding Arrangements
- Special Schools task group progress report – October 2019
- CAMHS – timescales and delays in referrals – July 2019 – BSB and meeting
- Suicide prevention briefing note – data update at district level and bereavement support work undertaken – Sept 19
- Childhood Immunisations – referral from Health Scrutiny Committee
- IRO annual report
- YOT joint inspection outcome July 2019

Education Scrutiny Committee Work Programme 2018/19

The Education Scrutiny Committee Work Programme details the planned activity to be undertaken over the forthcoming municipal year through scheduled Committee meetings, task group, events and through use of the 'rapporteur' model.

The items on the work programme are determined by the Committee following the work programming session at the start of the municipal year in line with the Overview and Scrutiny Committees terms of reference detailed in the County Councils Constitution. This includes provision for the rights of County Councillors to ask for any matter to be considered by the Committee or to call-in decisions.

Coordination of the work programme activity is undertaken by the Chair and Deputy Chair of all of the Scrutiny Committees to avoid potential duplication.

In addition to the terms of reference outlined in the [Constitution](#) (Part 2 Article 5) for all Overview and Scrutiny Committees, the Education Scrutiny Committee will:

- Scrutinise matters relating to education delivered by the authority and other relevant partners
- Fulfil all the statutory functions of an Overview and Scrutiny Committee as they relate to education functions of a Children's Services Authority

The Work Programme will be submitted to and agreed by the Scrutiny Committees at each meeting and will be published with each agenda.

The dates are indicative of when the Education Scrutiny Committee will review the item, however they may need to be rescheduled and new items added as required.

Appendix C

Topic	Scrutiny Purpose (objectives, initial outcomes)	Scrutiny Method	Lead Officers/ Organisation	Proposed Date(s)	Recommendations	Progress
Meeting						
Maintained Nursery Schools	Financial situation facing nursery school provision	Meeting	Helen Belbin Andrew Good Nursery Headteacher	25 June 2018	The outcome of the nursery task group be reported back to the Committee in November.	Completed
SEN Attainment	Update from the joint meeting around initiatives to support progress	Meeting	Steve Belbin	25 June 2018	Report noted. No further recommendations.	NA
Schools causing concern	Impact on services involved in support schools causing concern	Meeting	Debbie Ormerod Steve Belbin Mel Ormesher Steph Rhodes	10 September 2018	<ol style="list-style-type: none"> 1. Formation of a task group looking at school improvement for schools facing challenges. 2. Further consideration be given to potential targeted support from local councillors with officers for under-subscribed schools or where there were signs a school may be having difficulties. 3. An annual report come to the Education Scrutiny Committee on school admissions and schools causing concern. 	<p>Task group first meeting in January.</p> <p>Annual report scheduled for November 2019</p>

Appendix C

Schools in Financial Difficulty	Funding issues and impact on schools, staffing needs/support systems to share good practice	Meeting	Andrew Good Helen Belbin Steve Belbin	6 December 2018	An update on the figures of schools in financial difficulty including how this has transitioned over time be presented to a future meeting of the Committee.	
The Future of Maintained Nursery Provision	Update following conclusion of task group work	Meeting	Andrew Good Steve Belbin Helen Belbin	6 December 2018	<ol style="list-style-type: none"> 1. An all-party Notice of Motion be submitted to February Full Council around the funding formula from Central Government. 2. An update from the working group be presented to the June 2019 meeting. 	<p>Letter sent to Damian Hinds MP 1/3/19</p> <p>Scheduled on work programme</p>
School Governors	Skills, training, financial challenges facing schools, recruitment	Meeting	LASGB Ajay Sethi Margaret Scrivens	6 December 2018	Details of chairs forums be circulated to members along with details of governor vacancies in all districts.	Completed
Lancashire Schools Attainment	Standards of achievement in Lancashire Schools	Meeting	Steve Belbin	6 February 2019	Report noted. No further recommendations.	NA
CLA attainment	Progress of attainment levels for children looked after	Meeting	Audrey Swann	6 February 2018	A Bite Size Briefing be organised once the validated data is made available.	Request sent to Member Development

Appendix C

School Attendance	Missing from home and education Elective Home Education Transport impact	Meeting	Frances Molloy	26 March 2019	<p>A letter to be drafted by the Chair and the Cabinet Member of Children and Young People be sent to the Secretary of State for Education on the release of the guidance on Elective Home Education.</p> <p>The guidance be reviewed by the Committee.</p> <p>A report be brought back to a future meeting of the Committee on Pupil Referral Units, once the consultation has been completed and before a report on the options is agreed by Cabinet.</p>	
Permanent Exclusions in Lancashire Schools	Review of permanent exclusions in Lancashire	Meeting	Steve Belbin Dr Sally Richardson	26 March 2019	Report noted. No further recommendations.	
Early Years Education	Overview of provision across Lancashire EY funding to 2020 – securing extra funding?	Meeting	TBC	22 July 2019		

Appendix C

School Finance update	Update from the December meeting Special measures funding impact	Meeting	Andrew Good Steve Belbin	22 July 2019		
Maintained Nursery Provision	Progress update on working group	Meeting	Andrew Good Helen Belbin	22 July 2019		
Inquiry Day						
SEND (joint Education and Children's Services)	Social skills/connections between YOT and teen suicide Transition from primary to high school	Inquiry Day	Dr Sally Richardson	5 June 19		
Bite Size Briefing						
Online Safeguarding	Overview from training provided by LSCB	Bite Size Briefing	LSCB	27 February 2019		Completed
School Admissions	Overview of code and legislation	Bite Size Briefing	Debbie Ormerod	10 September 2018		Completed

Appendix C

Ofsted report	Overview of report detail	Bite Size Briefing	Amanda Hatton	4 Oct 2018		Completed
Education update	Update on changes to the education landscape	Bite Size Briefing	Steve Belbin	TBC		
New Ofsted Framework		Bite Size Briefing	Steve Belbin	TBC		
CLA Attainment	Validated data including bigger picture commentary inc attendance data, numbers of pupils and school changes	Bite Size Briefing	Audrey Swann	16 April 2019		
Briefing Note						
Pupil tracking	From primary to secondary faith schools	Briefing Note	Steve Belbin	April 2019		
Summer Born Policy	Overview of policy and process in place	Briefing Note	Debbie Ormerod	April 2019		
Rapporteur						
Online Safeguarding	TBC – after BSB date confirmed	Rapporteur	John Withington	TBC		

Additional topics:

- SEND Transport Policy
- Post 16 EET
- School Admissions/Schools Causing Concern update – annual update Nov 19
- Skills agenda – BSB?
- Attainment data KS1 and 2 – November
- Attainment data KS4 and post 16 – Jan/Feb
- EHE guidance
- PRU consultation

External Scrutiny Committee Work Programme 2018/19

The External Scrutiny Committee Work Programme details the planned activity to be undertaken over the forthcoming municipal year through scheduled or extraordinary Committee meetings, task group, events and through use of the 'rapporteur' model.

The items on the work programme are determined by the Committee following the work programming session at the start of the municipal year in line with the Overview and Scrutiny Committees terms of reference detailed in the County Council's Constitution. This includes provision for the rights of County Councillors to ask for any matter to be considered by the Committee or to call-in decisions.

Coordination of the work programme activity is undertaken by the Chair and Deputy Chair of all of the Scrutiny Committees to avoid potential duplication.

In addition to the terms of reference outlined in the [Constitution](#) (Part 2 Article 5) for all Overview and Scrutiny Committees, the External Scrutiny Committee will:

1. Review and scrutinise issues, services or activities carried out by external organisations including public bodies, the voluntary and private sectors, partnerships and traded services which affect Lancashire or its inhabitants, and to make recommendations to the Full Council, Cabinet, Cabinet Members, Cabinet Committees or external organisations as appropriate.
2. Review and scrutinise the operation of the Crime and Disorder Reduction Partnership in Lancashire in accordance with the Police and Justice Act 2006 and make reports and recommendations to the responsible bodies as appropriate
3. In connection with 2. above, to require an officer or employee of any of the responsible bodies to attend before the Committee to answer questions
4. Co-opt additional members in accordance with the Police and Justice Act 2006 if required, and to determine whether those co-opted members should be voting or non-voting
5. Review and scrutinise the exercise by risk management authorities of flood risk management functions or coastal erosion risk management functions which may affect the local authority's area

The Work Programme will be submitted to and agreed by the Scrutiny Committees at each meeting and will be published with each agenda.

The dates are indicative of when the External Scrutiny Committee will review the item, however they may need to be rescheduled and new items added as required.

Appendix D

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Initial Scrutiny Method	Lead Officers/organisations	Proposed Date(s)	Recommendations	Progress
Flood Risk Management	Partnership working	Committee	United Utilities	4 June 2018	<p>The report be noted;</p> <p>The External Scrutiny Committee writes to the Secretary of State for the Ministry of Housing, Communities and Local Government to reconsider making water companies a statutory consultee on all planning applications; and</p> <p>Natural flood risk management be added to the External Scrutiny Committee's work programme for 2018/19.</p>	<p>N/A</p> <p>In progress</p> <p>In progress</p>
Community Safety Partnerships	Lancashire Community Safety Agreement - Either; 1. Prevent;	Committee	LCC	16 October 2018	All County Councillors be urged to undertake	To be considered by the Member Development

Appendix D

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Initial Scrutiny Method	Lead Officers/organisations	Proposed Date(s)	Recommendations	Progress
	<p>2. Serious Harm Reduction Strategy;</p> <p>3. Pan-Lancashire Domestic Abuse Strategy; or</p> <p>4. Towards Zero Lancashire: Road Safety Strategy for Lancashire.</p>				<p>Prevent Duty training; and</p> <p>The Cabinet Member for Community and Cultural Services consider the allocation of a small budget to fund Prevent Duty project work.</p>	<p>Working Group 30 January 2019</p> <p>Response due by 18 December 2018</p>
Community Safety Partnerships	Strategic Assessment – overview report	Committee	Debbie Thompson and Clare Platt, LCC	5 March 2019	<p>The Cabinet Member for Community and Cultural Services consider the inclusion of knife crime in the Community Safety Agreement for 2019-2022, before it takes effect from 1 April 2019.</p> <p>An update on the review of Community Safety Partnerships be presented to the External Scrutiny</p>	<p>Accepted</p> <p>Scheduled for 16 July 2019</p>

Appendix D

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Initial Scrutiny Method	Lead Officers/organisations	Proposed Date(s)	Recommendations	Progress
					Committee in five months' time.	
Electricity North West	Powering the North West's Future and Community and Local Energy Strategy (Sustainability and vulnerable customers)	Committee	Helen Norris, Mike Taylor, Jo Crinson and Jonathan Booth.	5 March 2019	The Chair of the External Scrutiny Committee, County Councillor Ed Nash psc be appointed to act as rapporteur to determine how the Lancashire Energy Strategy can be progressed.	In progress
Non-crime*	Overview of the issues identified as non-crime	Committee and Health Scrutiny Steering Group	Clive Grunshaw, Police and Crime Commissioner, Angela Harrison	tbc		
Transport for the North (TfN)	<ol style="list-style-type: none"> 1. Revised Strategic Transport Plan (STP) 2. Investment Programme 3. Central Pennines Corridor 	Committee	Robin Miller-Stott, Jonathan Spruce and Owen Wilson, TfN (and delivery partners – Highways England, HS2, Network Rail?)	16 April 2019	<p>The report be noted.</p> <p>Transport for the North be invited to attend a future meeting of the External Scrutiny Committee following the completion of the trans-pennine road study led by Highways England.</p>	<p>-</p> <p>To be scheduled</p>

Appendix D

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Initial Scrutiny Method	Lead Officers/organisations	Proposed Date(s)	Recommendations	Progress
Lancashire Enterprise Partnership (LEP)	Transition to Independence	Committee	Richard Kenny	16 July 2019?		
Review of Community Safety Partnerships and Governance Arrangements	Outcome or review	Committee	Debbie Thompson, Clare Platt, LCC	16 July 2019?		
LCC Internal Energy and Water Management Policy	Policy development	Committee	Denise Jepson, LCC, Electricity North West, Lancashire Renewables (CEO), Npower, Total Gas and Power, Heat network	16 July 2019?		
Task and finish groups						
Strengthening flood risk management and preparedness in Lancashire	to bring together the expertise of all flood risk management authorities, local flood and emergency response groups, and residents to better understand how the County Council as Lead Local Flood Authority and all other flood risk management	Task and finish group	LCC, Environment Agency, United Utilities, Flood action groups	Task and finish group report presented at 15 October 2019 meeting		

Appendix D

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Initial Scrutiny Method	Lead Officers/organisations	Proposed Date(s)	Recommendations	Progress
	authorities can better support residents to: - be prepared for flooding; - respond to flooding; - recover from flooding; and - understand what we can do together to reduce flood risk.					
Rapporteurs						
Advanced Manufacturing	Impact of Brexit	Rapporteur (CC C Crompton)	North West Aerospace Alliance, BAE, UCLAN Engineering Innovation Centre (EIC)	-		
Homes England	Unlocking brownfield sites across Lancashire	Rapporteur (CC A Ali)	Homes England	-		
Universal Credit	Bite size briefing: Universal Credit full service roll out in Lancashire	Rapporteur (CC G Oliver)	Joanne Barker, Welfare Rights Manager, Health, Equity, Welfare and Partnerships, LCC	5 March 2019	Report circulated to Committee March 2019.	
Completed						
Governance of Police and Fire and Rescue	Formulate recommendations on the local business plan and respond to public consultation	Committee	Police and Crime Commissioner, Chief Constable, Chief Fire Officer, Fire Brigades Union, Chair of	July/Sept (extraordinary meeting tbc)	N/A	Complete – no longer proceeding with changes to fire

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Initial Scrutiny Method	Lead Officers/organisations	Proposed Date(s)	Recommendations	Progress
Services in Lancashire			Lancashire Fire Authority			governance at this time

Future meeting dates

2019/20 – 16 July; 15 October; 21 January 2020; and 21 April.

Additional suggestions/organisations:

- Flood Risk Management - partnership working and the Environment Agency (2019)
- Scrutiny Inquiry Day on Natural Flood Risk Management
- Co-ordination of roadworks across Lancashire – LCC, utility companies and housing developers
- Lancashire Energy HQ, Natural Energy Wyre, Halite Energy, Ecotricity, [Future Biogas](#)

Health Scrutiny Committee Work Programme 2018/19

The Health Scrutiny Committee Work Programme details the planned activity to be undertaken over the forthcoming municipal year through scheduled Committee meetings, task group, events and through use of the 'rapporteur' model.

The items on the work programme are determined by the Committee following the work programming session carried out by the Steering Group at the start of the municipal year in line with the Overview and Scrutiny Committees terms of reference detailed in the County Council's Constitution. This includes provision for the rights of County Councillors to ask for any matter to be considered by the Committee or to call-in decisions.

Coordination of the work programme activity is undertaken by the Chair and Deputy Chair of all of the Scrutiny Committees to avoid potential duplication.

In addition to the terms of reference outlined in the [Constitution](#) (Part 2 Article 5) for all Overview and Scrutiny Committees, the Health Scrutiny Committee will:

- To scrutinise matters relating to health and adult social care delivered by the authority, the National Health Service and other relevant partners.
- In reviewing any matter relating to the planning, provision and operation of the health service in the area, to invite interested parties to comment on the matter and take account of relevant information available, particularly that provided by the Local Healthwatch
- In the case of contested NHS proposals for substantial service changes, to take steps to reach agreement with the NHS body
- In the case of contested NHS proposals for substantial service changes where agreement cannot be reached with the NHS, to refer the matter to the relevant Secretary of State.
- To refer to the relevant Secretary of State any NHS proposal which the Committee feels has been the subject of inadequate consultation.
- To scrutinise the social care services provided or commissioned by NHS bodies exercising local authority functions under the Health and Social Care Act 2012.

- To request that the Internal Scrutiny Committee establish as necessary joint working arrangements with district councils and other neighbouring authorities.
- To draw up a forward programme of health scrutiny in consultation with other local authorities, NHS partners, the Local Healthwatch and other key stakeholders.
- To acknowledge within 20 working days to referrals on relevant matters from the Local Healthwatch or Local Healthwatch contractor, and to keep the referrer informed of any action taken in relation to the matter.
- To require the Chief Executives of local NHS bodies to attend before the Committee to answer questions, and to invite the chairs and non-executive directors of local NHS bodies to appear before the Committee to give evidence.
- To invite any officer of any NHS body to attend before the Committee to answer questions or give evidence.
- To recommend the Full Council to co-opt on to the Committee persons with appropriate expertise in relevant health matters, without voting rights.
- To establish and make arrangements for a Health Steering Group the main purpose of which to be to manage the workload of the full Committee more effectively in the light of the increasing number of changes to health services.

The Work Programme will be submitted to and agreed by the Scrutiny Committees at each meeting and will be published with each agenda.

The dates are indicative of when the Health Scrutiny Committee will review the item, however they may need to be rescheduled and new items added as required.

Health Scrutiny Committee work programme

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers/organisations	Proposed Date(s)	Recommendations	Progress
Dementia Strategy	Opportunities and challenges	Committee	Dr Z Atcha, LCC	3 July 2018	<p>The report be noted; and</p> <p>The Cabinet Member for Health and Wellbeing be invited to a future scheduled meeting of the Health Scrutiny Committee to present on the development of a housing strategy and the ageing population.</p>	<p>-</p> <p>Report scheduled for 2 April 2019</p>
Our Health Our Care Programme	Update on the future of acute services in central Lancashire	Committee	<p>Dr Gerry Skales, Lancashire Teaching Hospitals Foundation Trust and Sarah James, Greater Preston and Chorley and South Ribble CCGs</p> <p>Jason Pawluk, NHS Transformation Unit</p>	3 July 2018, 25 September and 24 September 2019	<p>3 July: The update be noted;</p> <p>Further updates be presented to the Health Scrutiny Committee at its scheduled meetings in September and November 2018;</p>	<p>-</p> <p>Update scheduled for 24 September 2019</p>

Appendix E

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers/organisations	Proposed Date(s)	Recommendations	Progress
					<p>The importance of all partners working together on prevention and early intervention form a part of developing the new models of care for acute services in central Lancashire; and</p> <p>Public information and education be included in the new model of care for acute services in central Lancashire.</p>	<p>Awaiting response</p> <p>Awaiting response</p>
Delayed Transfers of Care (DToC) and Winter 2019/20	Update on performance as a whole system and preparations for winter 2019/20	Committee	Sue Lott, LCC and Faith Button, Ailsa Brotherton, LTH and Emma Ince, GPCCG and CSRCCG	6 November 2018 and 5 November 2019	<p>The considerable improvement in the reduction of Delayed Transfers of Care across Lancashire over the past year be noted.</p> <p>The staff of the County council and in the NHS whose commitment and contributions to this improvement had been so significant be commended.</p>	<p>-</p> <p>-</p>

Appendix E

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers/organisations	Proposed Date(s)	Recommendations	Progress
					A further update on Delayed Transfers of Care be scheduled in 6 months' time for the Health Scrutiny Steering Group and in 12 months' time for the Health Scrutiny Committee.	Updates scheduled for May '19 Steering Group and Nov '19 Committee
Transforming Care (Calderstones)	Model of care for CCG commissioned learning disability beds	Committee	Rachel Snow-Miller, Director for Commissioning for All-age Mental Health, Learning Disabilities and Autism	11 December 2018 and 10 December 2019	<p>The performance against the trajectory for discharge rates, annual health checks (AHC) and Learning Disabilities Mortality Reviews (LeDeR) be noted.</p> <p>A written report and action plan on performance against these targets be presented to the Health Scrutiny Committee in 12 months' time</p>	<p>-</p> <p>Update to be scheduled for 10 December 2019</p>

Appendix E

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers/organisations	Proposed Date(s)	Recommendations	Progress
Integrated Care System	Delivery of strategic transformational plans - finance	Committee	Dr Amanda Doyle, Neil Greaves and Gary Raphael, Healthier Lancashire and South Cumbria	5 February 2019 and 2 July 2019	The Healthier Lancashire and South Cumbria five year local strategy be presented to the Committee at its meeting scheduled on 24 September 2019.	Scheduled for 2 July 2019
Lancashire and South Cumbria Stroke Programme	Consultation	Committee	Gemma Stanion, Healthier Lancashire and South Cumbria	5 February 2019	<p>The content of the report be noted.</p> <p>The decisions to be made about the Stroke programme by commissioners and providers in the next few months be noted.</p> <p>The programme and work going forward be endorsed.</p>	-
Housing with Care and Support Strategy 2018-2025		Committee	CC S Turner, Cabinet Member for Health and Wellbeing, CC G Gooch, Cabinet Member for Adult Services, Louise Taylor, Joanne Reed/Craig Frost, Sarah McCarthy LCC	2 April 2019	The intention to promote the development of more extra care schemes for older adults and flat schemes for younger adults with disabilities be supported.	-

Appendix E

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers/organisations	Proposed Date(s)	Recommendations	Progress
					<p>The request for a task and finish group to the Health Scrutiny Steering group to review the Housing with Care and Support Strategy in more detail be considered by the Health Scrutiny Steering Group at its earliest convenience.</p> <p>Noted with concern the discrepancies between planned development compared with the estimated units needed.</p>	<p>Completed (Steering Group meeting April 2019)</p> <p>-</p>
Healthy New Towns – Whyndyke Garden Village, Fylde		Committee	Andrea Smith and Andrew Ascroft, Public Health, LCC, Alan Oldfield, Chair of WGV	2 April 2019	<p>The achievements made by collaborative working with partners be acknowledged.</p> <p>In order to support Health in All Policies, the Cabinet Member for Health and Wellbeing give consideration to</p>	<p>-</p> <p>Awaiting response from Cabinet</p>

Appendix E

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers/organisations	Proposed Date(s)	Recommendations	Progress
					<p>writing to all Lancashire's district councils, except Fylde requesting them to consider:</p> <p>a) Embedding the principles of Home for Life Long Living (adaptable homes standards) into their Local Plans.</p> <p>b) Embedding the ten Healthy Living Principles into future Section 106 Agreements.</p> <p>c) Ensuring that multi-user paths proposed in future developments cover all non-motorised users and also extend to the wider network.</p>	
Social Prescribing	Overview and consultation on social prescribing	Committee	Linda Vernon, Healthier Lancashire and South Cumbria and Michelle	14 May 2019		

Appendix E

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers/organisations	Proposed Date(s)	Recommendations	Progress
			Pilling, East Lancs CCG			
Tackling period poverty	Full Council Notice of Motion 8 October 2018 - a report on the issue and how it can best be addressed.	Committee	Dr Sakthi Karunanithi, and Andrea Smith, LCC	14 May 2019		

Future meeting dates:

2019/20 – 2 July; 24 September; 5 November; 10 December; 4 February 2020; 31 March; and 13 May.

2 July 2019 – a) Healthier Lancashire and South Cumbria ICS Five Year Local Strategy and b) Vascular Service Improvement

Health Scrutiny Steering Group work programme

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers	Proposed Date(s)	Recommendations	Progress
Fylde Coast Integrated Care Partnership (ICP)	Update on the work of the partnership	Steering Group	Wendy Swift, Blackpool Teaching Hospitals Foundation Trust and Andrew Harrison, Fylde and Wyre CCG	15 June	The Steering Group agreed that an item on Healthy New Towns and the Whyndyke Garden Village in Fylde be presented to a future meeting of the Health Scrutiny Committee.	
NWAS	Update on new Government reporting standards and NWAS' new Nursing and Residential Home Triage (NaRT) Tool. (Also hospital pharmacy waiting times and delays for NWAS transport)	Steering Group	Peter Mulcahy and Julie Butterworth, NWAS	19 September	<p>The Health Scrutiny Steering Group recommends that;</p> <p>The Cabinet Member for Adult Services, officers from Lancashire County Council, North West Ambulance Service and the lead commissioner at Blackpool Clinical Commissioning Group give consideration to the implementation of the Nursing and Residential Home Triage Tool within all care homes across Lancashire.</p>	Initial update to be presented on 21 November meeting

Appendix E

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers	Proposed Date(s)	Recommendations	Progress
Vascular Service Improvement	Improving quality and access to Vascular Services	Steering Group	Tracy Murray, Healthier Lancashire and South Cumbria	21 November (10:30) and move to Committee in July	<p>The establishment of the Lancashire and South Cumbria Vascular Programme Board and the progress to date be noted.</p> <p>An update on the work of the Programme Board and the model of care be presented to the Health Scrutiny Steering Group in six months' time.</p>	<p>-</p> <p>Update to be scheduled for Committee</p>
NWAS	Update on recommendations from the Steering Group on the potential roll out of NWAS' new Nursing and Residential Home Triage (NaRT) Tool across Lancashire Care Homes.	Steering Group	<p>CC G Gooch, Lisa Slack and Sumaiya Sufi, LCC</p> <p>And Blackpool CCG, NWAS representatives</p>	21 November and	<p>The formal response be noted.</p> <p>Representatives from the North West Ambulance Service, Blackpool Clinical Commissioning Group and the County Council be invited to attend the next meeting of the Health Scrutiny Steering Group to consider how the triage tool could be progressed and rolled out across Lancashire.</p>	<p>-</p> <p>Report scheduled for 20 February 2019</p>

Appendix E

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers	Proposed Date(s)	Recommendations	Progress
				20 February 2019 (10:30)	The joint response be noted.	-
East Lancs CCG	Pennine Lancashire Regulated Care Transformation Programme Update	Steering Group	Adele Thornburn and David Rogers, East Lancs CCG, Sumaiya Sufi LCC	16 January 2019 (10:30am)	The upskilling programme for care staff be explored beyond insulin administration and form a part of the Pennine Lancashire Regulated Care Transformation Programme's key area of work for 2019/20.	Awaiting response
Quality Accounts	Preparations for responding to NHS Trusts Quality Accounts	Steering Group	David Blacklock, Sue Stevenson, Healthwatch Lancashire	20 February 2019	Responses to NHS Trust Quality Accounts be provided to Lancashire Teaching Hospitals NHS Foundation Trust and Lancashire Care Foundation Trust. Healthwatch be invited to attend a future meeting of the Steering Group to share findings and agree key points to feedback. The timing of which to coincide with	- Scheduled for Steering Group in 17 April

Appendix E

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers	Proposed Date(s)	Recommendations	Progress
				and 17 April 2019	<p>when draft Quality Accounts are received and the deadline with which to respond.</p> <p>That draft statements be compiled from the points highlighted at the meeting and circulated to the Steering Group for final approval prior to submission.</p>	Statements issued to the Trusts
North West Clinical Senate	Role of senate	Steering Group	Prof. Donal O'Donoghue and Caroline Baines	13 March 2019	That the role of the Clinical Senate and the advice for Health Scrutiny members be noted.	-
Blackpool Council's scrutiny review of LCFT	<p>Consider request to review mental health services provided in A&E departments across Lancashire</p> <p>Update from Blackpool Council on its review of mental health service provision by LCFT.</p>	Steering Group	Sharon Davis, Blackpool Council	13 March 2019	That the request to review mental health services provided in A&E departments across Lancashire be accepted and carried out by the Steering Group.	tba

Appendix E

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers	Proposed Date(s)	Recommendations	Progress
Local Government and Social Care Ombudsman	Annual Review of Complaints: 'assessments and care planning' and 'other' (such as blue badges and disabled facilities grants) – systems, policies and procedures	Steering Group	Tony Pounder, Angela Esslinger, Kieran Curran, LCC	17 April 2019	<p>A briefing note be circulated to the Steering Group reporting on how public complaints would be dealt with effectively under the new arrangements.</p> <p>A report regarding the impact of recruitment of additional occupational therapists on waiting times be presented to a future meeting of the Health Scrutiny Committee.</p>	<p>To be requested – date to be confirmed</p> <p>To be scheduled</p>
Housing with Care and Support Strategy task and finish group request	Consider request for a task and finish group to review the strategy	Steering Group	-	17 April 2019	<p>The request for a task and finish group to review the Housing with Care and Support Strategy be refused.</p> <p>The Cabinet Members for Adult Social Care and Health and Wellbeing provide assurances to the Health Scrutiny function</p>	<p>-</p> <p>Awaiting response from Cabinet</p>

Appendix E

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers	Proposed Date(s)	Recommendations	Progress
					<p>that closer working relationships are established between the county council and all district councils to ensure provision is in place so that the strategy can be successful.</p> <p>The county council takes every opportunity to respond to district council consultations on their forthcoming local plans to encourage the implementation of the Strategy's intentions.</p> <p>The final approved Housing with Care and Support Strategy be circulated to all members of the Health Scrutiny Committee in May 2019.</p> <p>An update report on the implementation of the Strategy be presented</p>	<p>Awaiting response from Cabinet</p> <p>To be received</p> <p>To be scheduled</p>

Appendix E

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers	Proposed Date(s)	Recommendations	Progress
					to the Health Scrutiny Committee in 12 months' time.	
Head and neck	Improving quality and access to head and neck services	Steering Group	Tracy Murray, Healthier Lancashire and South Cumbria	14 May 2019 (2:30)		
Care For You: Transforming hospital services and care for people in Southport, Formby & West Lancs	Consultation	Steering Group	Silas Nicholls, Southport and Ormskirk Hospital Trust	14 May 2019 (1:30)		
Rosendale Birth Centre	Proposals	Steering Group	Kirsty Hamer and Christine Goodman, East Lancs CCG	Tbc		
NHSE – Quality Surveillance Group	Overview and relationships with scrutiny	Steering Group	Sally Napper, NHSE, Lisa Slack, LCC	Tbc		
Childhood immunisations	Progress report (invite to be extended to Chair and Deputy Chair of Children's Services Scrutiny Committee)	Briefing note	Jane Cass?/Tricia Spedding, NHS England, Sakthi Karunanithi, LCC	Tbc – Children's Services Scrutiny Committee		

Appendix E

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers	Proposed Date(s)	Recommendations	Progress
Health in All Policies	Embedding spatial planning and economic determinants	Briefing note (and Steering Group)	Dr Aidan Kirkpatrick and Andrea Smith, LCC	-		Awaiting briefing note
Scrutiny of Budget Proposals 2018/19	<ul style="list-style-type: none"> Sexual Health Advocacy Services Learning, disability and autism: Enablement Older persons in-house residential services: self-funder fees Extra sheltered care services 	Briefing note	Neil Kissock/Richard Hothersall, LCC	-		Briefing note received and circulated to members
2019/20						
Joint Health Scrutiny Committee for the Lancashire and South Cumbria Integrated Care System	Developing terms of reference and composition	Steering Group	With Blackpool Council, Blackburn with Darwen Council and Cumbria County Council	Tbc after elections in May – 19 June 2019? tbc		

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Scrutiny Method	Lead Officers	Proposed Date(s)	Recommendations	Progress
Work programming workshop	workshop on the priorities of the ICS and work programming	Steering Group with open invite to Committee	Healthier Lancashire and South Cumbria and Healthwatch?	19 June 2019 tbc		
Delayed Transfers of Care	Progress update and learning from ECIST event.	Steering Group	Sue Lott, LCC Faith Button, Ailsa Brotherton, LTH and Emma Ince, GPCCG and CSRCCG	17 July 2019 (11:30am)		
Our Health Our Care	Update on the future of acute services in central Lancashire	Steering Group	Jason Pawluk, NHS Transformation Unit	17 July 2019 (10:30am)		
Suicide Prevention in Lancashire	Progress report/annual update on outcomes set out in the Logic Model	Steering Group	Dr Sakthi Karunanithi/Clare Platt and Chris Lee, LCC	September/November 2019?		

Future meeting dates: 14 May, 19 June (workshop on the priorities of the ICS and work programming), 17 July, 11 September, 16 October, 20 November, 18 December, 15 January 2020, 19 February, 11 March, and 16 April.

Other topics to be scheduled:

- Review of Mental health provision in A&E departments across Lancashire
- Integrated Care Partnerships (ICP) – Central Lancashire; Fylde Coast; Morecambe Bay; Pennine; West Lancashire
- Chorley A&E, GTD Healthcare and CCGs - performance
- NWS – transformation strategy and future
- Secondary Mental Health Services in Lancashire – Charlotte Hammond, LCC

- Disabled facilities grants and housing associations
- Assess and identify better joint working opportunities that might exist between the county council and the NHS (recommendation of the Local Authority Funding and Income Generation Task and Finish Group)

Agenda Item 10

(NOT FOR PUBLICATION: By virtue of paragraph(s) 7 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

Document is Restricted

Appendix A

(NOT FOR PUBLICATION: By virtue of paragraph(s) 7 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

Document is Restricted

Appendix B

(NOT FOR PUBLICATION: By virtue of paragraph(s) 7 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

Document is Restricted

Appendix C

(NOT FOR PUBLICATION: By virtue of paragraph(s) 7 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

Document is Restricted

